

## Vendor Contract Terms

### 1. Displays:

- a. No signs, partitions, shelving, etc. may extend more than 8 feet above the floor along the rear of the exhibit. The aisles and passageways adjacent to and between booths remain under the control of the KPFA. No signs, decorations, banners, advertising matter or exhibits will be permitted in aisles or passageways except with the written permission of the KPFA. As determined by the KPFA, all advertising must be tasteful and appropriate to the Fair.
- b. All vendors and their personnel must remain within the confines of their own spaces and no vendors will be permitted to erect signs or display products obstructing the view, occasioning possible injury to, or disadvantageously affecting the display of other exhibitors.

### 2. Booth Operation:

- a. All demonstrations and distribution of circulars or other promotional material must be confined to the limits of the vendor booth. Exhibits which include the operation of musical equipment, radios, sound motion picture equipment, public address systems or noise making devices must be operated at a reasonable decibel level, as determined appropriate by the KPFA.
- b. Every booth operator must provide a presentable garbage collection container. This container must be placed to the front of the booth area and emptied regularly by the booth operator. Vendors must maintain their booth area and the area to the front and rear of the booth.
- c. The space contracted for is to be used solely for the Vendor whose name appears on the Contract and it is agreed that the Vendor will not sublet or assign any portion of same without written consent of management.
- d. Each booth operator must provide and maintain at the booth side a fire extinguisher (2A10BC). The extinguisher must be readily accessible. Upon acceptance as a vendor you will receive a copy of the Fire Safety Requirements.
- e. Water is available in the booth area. Vendors should provide for their own water containers, as needed.
- f. No vendor may close a booth outside of the established hours of the event which will be outlined in the vendor packet upon signing, without the written authorization of KPFA.
- g. The price of all items is subject to approval by the KPFA. KPFA reserves the right to name exclusive wholesale vendors for, but not limited to: ice, water, pop and juice. Product must be purchased from our wholesaler for your resale.
- h. No materials other than those of the vendor and the KPFA are allowed in or on the booth without the prior written permission.
- i. The KPFA reserves the right to restrict or remove exhibits, without refund, that have been misrepresented to the KPFA in application or operation or are deemed by the KPFA to be unsuitable or objectionable. This applies but is not limited to noise, persons, animals, things, conduct, printed materials, or anything of a character that might be objectionable to the show or the management. Offenders will be asked to leave the fair if any of the terms are violated. As an offender no refund will be given.
- j. Vendors must comply with all applicable State and Federal laws and regulations, all Pierce County ordinances, rules and regulations of the Key Peninsula Metro Park District and the Pierce County Fire Marshall.
- k. While we provide a 24-hour security patrol for the protection of your exhibit property and vehicles, neither show management, the facility management nor our insurance are responsible for losses of any kind. The KPFA recommends that vendors carry your own insurance on booth and parked vehicle contents.
- l. The undersigned hereby agrees to hold harmless The Key Peninsula Community Fair Association, its board members, its volunteers, Key Peninsula Metro Park District, or any persons involved with the Key Peninsula Community Fair, from all claims, demands, damages, actions or causes of action, whether on account of damage to property, theft, vandalism, act of God (weather), bodily injuries or death caused or contributed to by vendor participation in the fair. Any cancellation or changes must be in writing and received in our office no later than June 30th. Upon written request and if within the approved time frame, a full refund of booth space will be refunded. After the cancellation date of June 30th, the booth fee will be refunded less a \$25.00 handling fee.
- m. Friends of the Fair: Level of sponsorship. Benefits include company name in a list format in the Peninsula Gateway and Key Peninsula News program guides advertising the event. Total distribution of 65,000. Your company logo/name listed on the fair website at [www.keyfair.org](http://www.keyfair.org). Plus your company name in a list format at the fair grounds entrance highlighting your company name as an attending Vendor.